

April 22, 2009

Dear Parents:

Park City School District's Food Service Department is excited to be among one of the first school districts in the State to provide parents a convenient, easy and secure online prepayment service to deposit money into your child's school meal account at any time. This service also provides parents the ability to view your child's account balance through a web site called MyNutrikids.com. By placing money in each child's account prior to entering the cafeteria, we find the lunch lines move along much faster so your child has more time to eat and be with friends.

Also, parents will have the ability to print out a copy of their child's meal purchase history report. This history report will show you all dates and times that your child has purchased a breakfast or lunch within the past thirty days.

These new services are now only available for grades K – 8th (starting August 2009 it will become available for the High School).

To access these services:

1. Go to www.MyNutrikids.com. From this site, you will create your account and add money to your child's school meal account. All you need is your child's name, student ID number and school ZIP code. The instructions listed on the back of this page will guide you through the easy online account set up process.

Things to know:

- If you have more than one child in the District you can handle all online prepayments from the same online account.
- Payments may be made through an existing PayPal account or with a major credit or debit card only.
- In order to use the online prepayment service, a small convenience fee of \$1.75 for each transaction will be assessed to cover the bank fees. The Park City School District will not profit from the use of this site.

We are very excited to offer these new services as they are in direct alignment with the District's Strategic Plan/*Safe and Healthy Environments* priority, and we are confident this new system will benefit you, your child and our district. However, if you choose not to take advantage of the online prepayment service you may continue to make advance payments via check, which should be made payable to the Park City School District Child Nutrition Department. Please write your **child's full name** on the check. Please complete the form attached and submit to the Food Service Director, if you do not want your child's information to be available to you @ MyNutrikids.com.

If you have any questions about these new services, please feel free to contact my office at 435-615-0224.

Best Regards,

Kathleen Britton
Director of Food Services
Park City School District

Registering for MyNutrikids.com

- You will first need your child's student ID number; you may get this number by contacting your child's school office. It may also be on your child's class schedule/report card.
- Go to www.MyNutrikids.com.
- Click **Sign Up Now!** and enter the required information.
- Click **Finish** to complete the initial registration process.

Add Students to Your Family Account

- When you log in you will be taken to the homepage.
- Click **MyKids** from the main menu OR from the blue navigation bar above.
- This is a listing of the students in your account. It will be empty on your first visit to the site.
- Click **Add Child** and enter the required information.
- Click **Add (next to your child's name)** to continue.
- Click **Add Child** to repeat the process for additional children.

How to Make a Deposit

- Click **Deposit Money** located next to **Add Student**.
- Enter an amount in the **Deposit** column next to your child's name.
 - o If you have more than one child, enter the amount you wish to deposit into the column next to each child's name. DO NOT deposit money for your entire family into ONE child's account.
- Click **Calculate**.
- Click **Make Deposit**.
- You will be directed to the PayPal web site to enter your payment information.
 - o You have the option to use your existing PayPal account or a major credit card to make your payment.
 - o If you are using your PayPal account, enter your email address and PayPal password to continue.
 - o If you are using a credit card, enter the required information. For your protection, MyNutrikids.com will not store your financial information.
- Click **Pay Now** when finished.
- Click **Pay** once again to finish the process.

OPT Out of Online Program.....

My child / children are NOT to be enrolled by this student identification method.

Parent Name: _____

Address: _____

Phone: _____

E-mail address: _____

| Student ID | First Name | MI | Last Name | School | Grade |
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